



Long Range Planning Committee
Wednesday, December 7th, 2016
Meeting Minutes

Voting Members

x	Caryn Becker	x	Brad Geiger	x	Kati Knisley		
⌋	Laura Jensen	⌋	Anthony Wilemon	x	Bob Binder		
⌋	Cindy Barnard	x	Rudy Lukez	x	Todd Warnke		
x	Chris Williams	x	Joyce Mirenzi	⌋	Nicole Bolger		
⌋	Karen Zimmerman	x	Stephanie Stanley	x	Steven Franger		
⌋	Kay Dry	⌋	Michelle Major				

Non-Voting Members

X	Richard Cosgrove	X	Shavon Caldwell	⌋	Thomas Mc Millen	x	Meghann Silverthorn
⌋	Kurt Wolter						

X indicates attendance, ⌋ = notification, ⊗ = no notification

Call to Order

Long Range Planning Committee Chair Brad Geiger called the meeting to order at 6:08 pm

Welcome from Superintendent Kane

Superintendent Kane introduced herself to the committee and thanked members for their volunteer work.

Review and Approval of November 2016 Minutes

LRPC Chair Brad Geiger asked for any objections or additions to the November 2016 LRPC minutes. None were made. Todd Warnke moved to approve the November minutes. Katie Knisley seconded. Stephanie Stanley abstains. Motion passes.

Energy Performance Contracting Update

Chief Financial Officer Bonnie Betz was available for any final questions and concerns regarding the energy performance contracting project. She clarified the following items for members:

- Analysis has shown utility savings in the aggregate but there are still other schools that have not had improvements made and will still be subject to utility increases
- Energy performance contracting will not negatively impact the District's debt service and ability to borrow
- The current energy performance lease was just refinanced at a 1.99% interest rate
- It is understood that the LRPC recommends the option that addresses the most capital needs listed in the Master Capital Plan
- Schools and facility improvements to be addressed will be identified in the technical energy audit. Return on investment will then be analyzed and presented to the Financial Oversight Committee. Specific capital improvement projects to be addressed are not exact yet

LRPC members thanked CFO Betz for her time and listed the following items as action items regarding the energy performance contract:

- Include this project in the current outreach and education effort. Focus on continuing to educate members of the public on ways the District is continually seeking ways to address capital needs

Enrollment Projections

Planning Manager Shavon Caldwell briefed members on the 2016-17 timeline for releasing projections, building site based budgets, and staff hiring. Enrollment projections are scheduled to be released on December 16th, 2016. Principals will have until the first week in January to review their projections and request adjustments for budgeting and hiring purposes. Planning will be working with other staff members from PK-12, Choice Programming, Budget, and HR to schedule an all-day work session on January 19th. The purpose of the work session will be to provide Principals with the support needed to navigate 2017-18 open enrollment, budgeting, and hiring. LRPC members had the following comments and concerns:

- Suggest that the District (or Planning department specifically) commission a study on charter enrollment. Study should include
 - Theoretical percentage of charter enrollment that a school district can maintain, i.e. market saturation point
 - should cover socio-economic, density, and programming aspects
 - Accessibility of charters and effect on lower income families and families where both parents work, i.e. transportation accessibility
 - Fiscal impact of charters
 - Cost of educating K-8 ages vs. 9-12 ages
 - Services; transportation, special education, health, etc.
 - Personnel resources; staff administration and coordination on charter issues, additional personnel resources, etc.
 - Facilities and maintenance
 - Parent satisfaction
 - Parent initiated/grassroots vs. turn-key operations
 - Fairness and enrollment considerations regarding an RFP process or leasing of District land to charters
 - Innovation and innovative programming, i.e., cross pollination between traditional neighborhood schools and charter schools
- A charter study would help not only neighborhood school leadership but also the charter community
- The committee needs to discuss and review the process of reviewing and providing recommendations for low enrollment schools. Based off the enrollment numbers I'm seeing for some of the Elementary schools in Highlands Ranch the need for this is imminent

Teddy Lane

Director of Planning & Construction Rich Cosgrove briefed members on the progress of the Teddy Lane property purchase. He informed members that 9350 Teddy Lane, Lone Tree, is a 26,121 square foot building and was listed for sale at \$4.1 million. On October 18, 2016 staff briefed the Board of Education in an executive session of this property and the potential opportunities for use for DCSD student programming. Following guidance received from the BoE Directors, on November 2, 2016 Douglas County School District and Teddy Lane LLC executed a Letter of Intent for Douglas County School District to purchase this property for \$3.95 million contingent on Due Diligence outcomes and final BoE approval. On November 8, 2016 a non-binding Contract to Buy and Sell Real Estate (Commercial) was executed. The Due Diligence deadline in the contract is January 30, 2017 with potential to extend 60 days if needed. Due Diligence has been completed except for Legal Counsel's final review of all recorded easements and title exceptions. DCSD have multiple program needs which can be consolidated and moved to this space, both reducing costs and increasing programming space. As an example - The District leases 14,799 square feet of space at 8250 E. Park Meadows Drive in Lone Tree for portions of the Child Find and Bridge programs. The annual cost of this lease is \$166,000 and expires on April 30, 2019. We also have additional space requirements for our growing alternative education program, Eagle Academy. Our Professional Development team can also utilize any available training facility to provide PD to classroom staff

Joint Subcommittee Update and MCP Outreach Update

LRPC Chair Brad Geiger and member Katie Knisley gave an update on the progress of the joint subcommittee. Member Caryn Becker gave an update on the progress of the MCP Outreach effort. The following items were noted by members regarding these two outreach efforts:

- A draft presentation has been put together by the LRPC outreach committee and DAC (only the teacher compensation portion), and the FOC is working on a finance 101 discussion/presentation. Focus is on going to SACs and educating and creating supporters that can then go out and continue educating others. Ownership of the presentation and effort will be shared amongst all three committees
- It is unlikely that sufficient community outreach can be done in time to inform Bond decisions. This has been communicated back to the Board.

- We need to be patient with this process...it will take time to pull the correct Budget data and get assistance from Communications in ensuring an accurate presentation that can stand on its own
- Should we officially relax our timelines?
- Would suggest that LRPC's contribution to this subcommittee is data and not any message and that there be unique branding and separation between what the LRPC does and what the subcommittee is doing. We need this distinction so we can stay in this role and maintain our good reputation as fair and factual committee. If we start to advocate we jeopardize that.
- There are two separate and different agendas going on. To what extent should the existence of this subcommittee and outreach impact LRPC specific outreach? We don't want to be reaching out to same organizations and people or confusing our effort/message with subcommittee's message.
- Build trust is one of the major things we're trying to do. If conflicting messages are out there it could destroy trust..
- The joint subcommittee may be a vehicle for discussion of allocating money on regular basis to keep us out of this hole in the future. Long term solution for funding capital needs. Would reassure community as a whole that approach looking at is fiscally conservative, prudent, and looking to the future.
- Last time it was staff, this time it's all volunteers. The outreach committee would like clarity on how much staff can participate and how volunteers can utilize them.
- Suggest that we do not focus on SACs this time as that's a more suitable role for DAC.

Committee members ended the discussion by agreeing to begin requesting spots on community organizations agendas and report back at the next meeting.

Other

None

Board of Education Capital Update:

None

Adjourn

Rudy Lukez moves to adjourn the meeting. Todd Warnke seconds. All ayes. Motion passes to adjourn the meeting at 8:00 pm.