



Long Range Planning Committee  
Wednesday, December 2<sup>nd</sup>, 2015  
Meeting Minutes

Voting Members

X	Caryn Becker	X	Brad Geiger			
]	Katie Fox	X	Cindy Barnard			
]	Gail Feeder	X	Stephanie Stanley			
X	Todd Warnke	X	Rudy Lukez			
X	Karen Zimmerman					
]	Kay Dry					

Non-Voting Members

X	Richard Cosgrove	X	Shavon Caldwell	X	Thomas Tsai	]	Thomas Mc Millen
X	Kurt Wolter						

X indicates attendance, ] = notification, ⊗ = no notification

**Call to Order:** Long Range Planning Committee Chair Todd Warnke called the meeting to order at 7:05 p.m.

**Approval of November 5, 2015 Minutes:** LRPC Chair Todd Warnke asked for any objections or additions to November meeting minutes. Cindra Barnard noted that she had volunteered for the new member interview committee. The committee agreed to add this information to the November minutes. Rudy Lukez moved to pass the November minutes. Brad Geiger seconded. None opposed and no abstentions. Motion passed.

**Enrollment Projections:** Rich Cosgrove, Director of Planning & Construction reviewed the updated timeline and status for delivering 2016-17 enrollment projections. Enrollment projections will be released approximately 3 weeks early this year to allow more time for hiring and staffing. The Planning office plans on releasing projections December 18, 2015. Site leadership will have until January 8, 2016 to review their numbers and request adjustments as necessary. Enrollment projections are finalized and forwarded onto Budget by January 15, 2016. Rich Cosgrove and Planning Manager Shavon Caldwell then reviewed those enrollment forecasts for those schools that have been identified as having potential capacity issues in 2016-17.

**Noted Points and Standing Questions by LRPC Members:**

- It would be valuable to have a data dashboard to review on a regular basis.
  - Data would put numbers into context and provide information on migration, charter vs. neighborhood numbers, numbers of Out of District students, etc.
  - Data should look more closely at Charter enrollment data. It's a false assumption that Charters will always be able to fill their seats and provide capacity relief. Would be valuable to look at this data closely to address our assumptions.

**Budget Update-Assessed Value/Tax Bill Presentation from Budget:** Scott Smith, Director of Budget gave a presentation to the LRPC that reviewed and provided an update on property taxes, the school tax bill, mill tax rates, and property tax impacts. The presentation can be viewed at:

<https://www.dcsdk12.org/fiscal-oversight-committee##>

\*Click on the tab that says "meetings & minutes" and navigate to November 5, 2015. The full presentation is posted under the 'Presentation' link.

**Noted Points and Standing Questions by LRPC Members:**

- It will be important to note in the outreach that many of these changes and tax impacts are State driven
- Important to note that our case is not unusual; similar financial picture for other Municipalities and Special Districts.
- The FOC should evaluate the use of a sales tax as a capital funding option
- Although the increased assessment rate came as a huge surprise and is an anomaly, we should consider the implications if this trend continues. The rate may stay this high for a while.
- The question about the potential tax impact of funding capital is out there. This information needs to be communicated out as part of the outreach effort.

**Financial Oversight Committee Update:** Scott Smith also notified the committee that the Financial Oversight Committee is compiling a menu of options for funding capital. They plan on presenting this work to the Board of Education in the near future.

**Future LRPC Meeting Locations and Outreach Strategy:** Thomas Tsai, Chief Operating Officer notified the committee that staff plans to maintain and continue the outreach effort that was conducted last year. Outreach events could potentially be scheduled in conjunction with and/or after LRPC meetings. Focus will be on:

- “Development 101”-Educating stakeholders on processes, procedures, protocols of growth and development. Providing information on what the current and planned development in the areas we service means for Douglas County School District.
- School Finance-Informing stakeholders on how schools are financed.
- Capital Need-Providing stakeholders with information on what the District’s current capital needs are.

**Noted Points and Standing Questions by LRPC Members:**

- Need to discuss and identify our timeline
- It will be important to work closely with the DAC and FOC in this effort
  - Should add agenda item to next month’s meeting to discuss how to do this
- We should reach out to
  - Those who participated in last year’s outreach
  - Political groups
  - Realtor market
  - Development community in general
- There’s a DAC forum on February 9<sup>th</sup>. Can we use this as an opportunity to advertise?

**Other:** None.

**Board of Education Capital Update:** None.

**Adjourn:** Todd Warnke moved and Brad Geiger seconded. Motion passed unanimously. Meeting adjourned at 8:15 pm.