



Long Range Planning Committee
Wednesday, September 7th, 2016
Meeting Minutes

Voting Members

x	Josh Kuper	x	Brad Geiger	x	Kati Knisley		
]	Laura Jensen	x	Anthony Wilemon	x	Bob Binder		
]	Katie Fox	x	Cindy Barnard	x	Rudy Lukez		
x	Chris Williams	x	Joyce Mirezni	x	Todd Warnke		
]	Karen Zimmerman]	Stephanie Stanley	x	Caryn Becker		
]	Kay Dry]	Michelle Major				

Non-Voting Members

X	Richard Cosgrove	X	Shavon Caldwell]	Thomas Mc Millen]	Meghann Silverthorn
]	Kurt Wolter						

X indicates attendance,] = notification, ⊗ = no notification

Call to Order

Long Range Planning Committee Chair Brad Geiger called the meeting to order at 6:10 pm

Chairman Welcome

LRPC Chair Brad Geiger welcomed addressed the committee with his thoughts and plans for the 2016-17 school year. He informed the group that the agenda setting for meetings this year will now be a more collaborative process. He stated that he will be coordinating with committee members to ensure items they feel are important are placed on the agenda. In addition, the agenda will always include some time set aside for “Other” where committee members can raise issues and concerns. Brad asked that members use his e-mail as the primary form of communication but noted that he’s available via his personal phone number as well.

Approval of August 3rd, 2016 Minutes

LRPC Chair Brad Geiger asked for any objections or additions to the August 3rd, 2016 LRPC minutes. None were made. Rudy Lukez moved to approve the August minutes. Karen Zimmerman seconded. Stephanie Stanley abstains. Motion passes.

LRPC Subcommittees

LRPC Chair Brad Geiger reviewed the current status of the 8 subcommittees. Members have identified which subcommittees they would be interested in serving on. Currently, membership for subcommittees is the following:

Internal Subcommittees:

LRPC Membership

- Karen Zimmerman

Bylaws and Code of Conduct

- Anthony Wilemon
- Kay Dry

Research and Analysis Subcommittees:

Land Inventory

- Bob Binder
- Karen Zimmerman
- Joyce Mirezni

- Michelle Major
- Kay Dry

Capacity Review and Analysis

- Laura Jensen
- Bob Binder
- Josh Kuper
- Todd Warnke
- Anthony Wilemon

Charter Review and Analysis

- Stephanie Stanley
- Kati Knisley

External Subcommittees:

Community Outreach

- Stephanie Stanley
- Caryn Becker
- Laura Jensen

FOC, DAC, and LRPC Joint Work

- Kati Knisley
- Caryn Becker
- Todd Warnke

Master Capital Plan

- Josh Kuper
- Joyce Mirezzi
- Michelle Major

The following comments and concerns were made by members concerning subcommittee structure and work:

- Some of the new members may want to reach out to staff if they don't understand the subcommittee charters/suggested tasks. Staff can help identify which tasks members may be a good fit for
- How the committees perform will depend primarily on the subcommittee itself, i.e. the level of time commitment, format of deliverable, etc.
- Monthly meetings could be structured to include time for subcommittee work.
- Some committees may never need to meet face to face if time commitment is a concern
- Remember that the subcommittee will be coordinating activity but this does not exclude all members from participating
- Subcommittees will not serve as a rubber stamp on items. Coordination and approval with the entire committee will occur with all subcommittee work and projects.
- Still concerned with losing the strength and functionality that currently exists by breaking into smaller groups. Concerned about using meeting time we have together as a committee to do subcommittee work

LRPC Chair Brad Geiger stated that the community outreach subcommittee may want to begin working on their items now while the MCP is still current. The following comments and suggestions were made concerning the community outreach effort:

- A list of SACs and their meeting times is needed
- A draft presentation could be a starting point
- New LRPC members could serve as a sample audience to vet the presentation
- Outreach should and could include PTOs and PTAs as well
- Need to clearly communicate the goal of the outreach. Is it to gather feedback on a specific issue(s)? Or a simple inform and educate? If there is a call to action that needs to be clearly identified and communicated
 - Ex.) The outreach presentation was well received at last year's DAC forum but primary feedback was that it was unclear what the goal was
- Concerned with lack of clarity around what our message is. Are we simply educating on current state, DCSD processes, etc. or are we attempting to integrate possible solutions?
- We really need to reach those community members who do not have children in DCSD. This should be a primary focus of the outreach. In particular, we should communicate the possible impact to communities that declining schools presents, i.e. declining property values, etc.
- Need to ensure that future growth and capacity needs are part of message.
- Leverage social media, video, and other methods of providing easily accessible information
- We need to ensure that we are only presenting the facts. Cannot put conjecture and opinion into this effort.

Brad Geiger suggested that the outreach, MCP and FOC,DAC, and LRPC joint work committees work on putting together an outreach plan to present at the next meeting. The present subcommittee members agreed to begin coordinating this effort. Planning Manager Shavon Caldwell stated that she would be forwarding all requested documents to committee members to assist in this effort. Vice Chair Rudy Lukez requested committee members to CC him and Brad on communications so they can assist in coordinating and tracking work. Committee member Kati Knisley noted that she would be attending the FOC meeting this month and can request their participation and assistance. LRPC Chair Brad Geiger noted that he will also be meeting with the DAC Chair to discuss joint work and will report back.

LRPC Membership

LRPC Chair Brad Geiger informed the committee that the interview subcommittee had recently interviewed 2 candidates. He stated that the subcommittee is still considering the candidates but their goal is to have a recommendation for or against membership at the October meeting. Planning Manager Shavon Caldwell informed the group that 5 vacancies still exist. She noted that there is a vacancy in each planning area and an at large vacancy.

Other

Cindra Barnard requested to serve as a representative for the Highlands Ranch feeder rather than the Rock Canyon feeder. Planning Manager Shavon Caldwell noted that the bylaws do not prohibit this and that she would assign Cindra as the Highlands Ranch feeder representative.

Board of Education Capital Update:

None. Board of Education liaison Meghann Silverthorn was not present at the September meeting.

Adjourn

Rudy Lukez moves to adjourn the meeting. Caryn Becker seconds. All ayes. Motion passes to adjourn the meeting at 7:30 pm. Meeting was followed by a tour of Northridge Elementary by LRPC member Chris Williams and Northridge Principal James Hamilton.