



Long Range Planning Committee
Wednesday, August 3rd, 2016
Meeting Minutes

Voting Members

X	Caryn Becker	X	Brad Geiger	X	Bob Binder		
X	Katie Fox	X	Cindy Barnard	X	Josh Kuper		
X	Gail Feeder	X	Stephanie Stanley	X	Anthony Wilemon		
X	Todd Warnke	X	Rudy Lukez				
X	Karen Zimmerman	X	Chris Williams				
X	Kay Dry	X	Kati Knisley				

Non-Voting Members

X	Richard Cosgrove	X	Shavon Caldwell	X	Thomas Tsai	X	Thomas Mc Millen
X	Kurt Wolter	X	Meghann Silverthorn				

X indicates attendance, J = notification, ⊗ = no notification

Call to Order

Long Range Planning Committee Chair Todd Warnke called the meeting to order at 6:05 pm

Approval of June 8th, 2016 Minutes

Long Range Planning Committee Chair Todd Warnke asked for any objections or additions to the May LRPC minutes. None were made. Brad Geiger moved to approve the May minutes. Caryn Becker seconded. All ayes. Motion passes.

FOC Update

The Financial Oversight Committee still looking for someone to serve as an LRPC/FOC liaison. Interested members should reach out to LRPC member Stephanie Stanley for more details. Stephanie noted that the FOC meeting date has been moved from first week of the month. Previously LRPC and FOC meetings were scheduled back to back in the same week. The new schedule will better allow for those interested in cross coordination to attend meetings more easily.

Charter Update

DCSD Choice department provided the below memorandum which was briefed by LRPC Chair Todd Warnke:

Parker Performing Arts School

PPAS has begun construction on a new school building located approximately at E-470 and Chambers Road, and has begun the process of enrolling students. PPAS currently has over 700 students committed to enroll in the fall of 2016, and the school hopes to enroll up to 900 students in grades K-8 for the 2016-17 school year. As to an alternative location to accommodate a timely school year start in the event the new building is not complete, PPAS has been investigating other commercial sites for a short occupancy. However, due to potential zoning concerns with these temporary facilities, PPAS has also requested a short-term rental of unused space at Ponderosa during after school hours. DCSD administration is currently considering this request.

New Charter Applicants:At the May 10 DCSD Board meeting the Board conditionally approved four charter applications. (Apex Community School withdrew its application prior to the board meeting and will reapply next cycle.) Two applications were approved with normal contingencies (sufficient evidence of demand, location, hiring a principal, etc.):

Renaissance Secondary School will provide an Expeditionary Learning curricular emphasis for secondary students to continue the program provided by the current DCSD Renaissance K-6 magnet school. The board is headed by Ryan Stuart, former DCSD board member. The school projects enrollment of 696 students, grades 7-12, by Year 5. Proposed Location: Castle Rock. Renaissance is requesting the use of District land, which is under consideration by leadership.

American Academy has submitted an expansion application for an additional campus to be located in Parker. American Academy is in due diligence on a parcel approximately 2 miles from their current Parker location for their third campus, to open in August of 2017. The third campus building would be identical to the current Parker campus, which should help expedite permitting.

The DCSD board also conditionally approved two more applications, assuming that the applicants address staff concerns arising from the CART review. In both of these cases, the CART review flagged significant concerns with outside entities contracting with the schools for services. These issues are to be resolved with DCSD staff no later than the July 19 board meeting in order to move forward to the contract stage. These applications conditionally approved are:

Leman Academy: Providing a K-8 Classical education, the school will work with Leman Education Services, an Arizona 501(c)(3) educational organization that will provide design and curriculum support, replicating a Leman Academy in Tucson. The applicant team is headed by Victoria Hostin, a DCSD parent who lives in Parker. The school projects enrollment of 1,139 students at full build out in Year 5. Proposed Location: Parker.

Milestone Academy is re-applying in this cycle, having been denied by the BOE last year. The Milestone board expects to contract with Capstone Collegiate Academies, a charter management organization headed by Merlin Holmes, former principal of SkyView Academy and Aspen View Academy. The school projects enrollment of 1,066 students, K-12, by year 5. Proposed Location: Castle Rock.

LRPC Subcommittees

LRPC Chair Todd Warnke briefed the draft LRPC subcommittee proposal to the committee. The final draft of the proposal will be reviewed at the August LRPC meeting. Highlights of the proposal included the creation of 8 separate subcommittees to be grouped into three focus areas. Those subcommittees and focus areas are outlined below.

- 1.) **Internal Subcommittees**: Committees that handle business exclusive to the Long Range Planning Committee. Work tasks are focused on improving the efficacy of the committee and ensuring that the committee is functioning as intended. Internal subcommittees include the:
 - a. LRPC Membership Subcommittee
 - b. Bylaws and Code of Conduct Subcommittee
 - c. FOC, DAC and LRPC Joint Work Subcommittee

- 2.) **Research and Analysis Subcommittees**: Committees that contribute to LRPC's charter by researching and reporting back to the group on topics relevant to school district planning. Tasks could include presenting findings on industry best practices, academic research, benchmarking against other school districts and or similar local governments and special districts, developing a data dictionary, and working with staff to improve current data models and processes used. Research and analysis subcommittees include the:
 - a. Capacity Review and Analysis Subcommittee
 - b. Land Inventory Subcommittee
 - c. Charter Schools Subcommittee

- 3.) **External Subcommittees**: Committees that are public facing. Work tasks focus on engaging and informing the public and/or working on products that are intended to engage and inform the public. These committees will work very closely with staff and the BoE liaison and should expect a high level of oversight and partnership that internal and research subcommittees do not require. Members on these committees should also anticipate a greater time commitment than other subcommittees. External subcommittees include:
 - a. Community Outreach Subcommittee
 - b. Master Capital Plan Subcommittee

LRPC Chair Todd Warnke also reviewed the proposed initial guidelines determining how subcommittees are formed and managed. The following was suggested to ensure uniform participation and effective project management:

- Subcommittee membership to be on a voluntary basis
- Volunteers should not serve on more than one committee per focus area

- The Chair and Vice Chair should not serve on subcommittees but should instead focus on project management and coordinating report outs in monthly LRPC meetings

The following comments were made by committee members regarding the draft proposal:

- Need to ensure that group doesn't lose the cohesiveness and good work that is done currently as a committee
- Need to be careful about not losing the opportunity to communicate and discuss as an entire group
- Need to further discuss the role of the Chair and Vice Chair in this structure. It is not fully understood why it's suggested that they not serve on a subcommittee
- Need an understanding of the time commitment needed to participate on each of these groups
- Need an understanding of when each of these groups would be most active; i.e. the times during the school year when work would need to be completed

The committee agreed to continue reviewing and refining the proposal at the August meeting.

2016-17 Master Capital Plan and Presentation to Board of Education

Planning Manager Shavon Caldwell reviewed LRPC comments made on the draft Master Capital Plan and how those comments were incorporated into the MCP. Additional LRPC comments and suggestions made during the meeting include:

- Need to show the cost of not addressing Tier 1 items; i.e. calculate the long term costs of not addressing currently needed reinvestment
- This document should offer possible solutions and/or alternatives for meeting needs
- Can we see how much work is being done in comparison to what is in the CIP? Perhaps annual true-up of which projects were taken out vs. which/how many projects went in?
- Does inflation change by the type/category of materials and labor that is needed? We may need to better address/communicate this in future versions
- Is there an industry standard rate or formula that can be used to determine the approximate increase in maintenance costs over time when something is constructed at the VE standard?
- Still need section that discusses charter capital. How charters fund and maintain their capital is still really confusing to public and should be discussed.
- The enrollment charts need to include a figure for current capacity; i.e. total capacity of facility and mobiles currently on site

2016-17 Master Capital Plan June Presentation

LRPC members Caryn Becker, Brad Geiger, and Josh Kuper presented the draft Master Capital Plan presentation to the group.

The group reviewed updates to the document which include updates to:

- Including slide and brief discussion of student involvement in testing and validating tiering and prioritization matrix used
- Updating historical project funding slide to reflect 4 basic funding sources: COP, Bond, General Fund, and Revenue

LRPC member Cindra Barnard moves to present MCP to Board. Brad Geiger seconds. All ayes. Motion passes.

Board of Education Capital Update:

Meghann Silverthorn, Board of Education liaison to the Long Range Planning Committee gave a brief update on the Board's work regarding LRPC related items. Her updates included the following:

Charters: The conditional approval of charters not recommended by staff was to allow for more time not to overrule staff's recommendation. If applicants are unable to meet conditions of approval they will not be approved

Community poll: A poll-vendor has been selected. Director Lemieux and Director Reynolds are assisting CFO Betz in developing questions. It is expected that a final draft of questions will be ready by the end of next week or the following week. Questions will revolve mostly around price sensitivity and sentiments regarding tax increases. The following comments, suggestions, and questions were brought up by the committee:

- Who is giving the poll firm the information needed to develop questions?
- Is there concern with the timeline and how it coincides with primary?
- The most effective polls address values, perspective, and trust in District as well as price sensitivity.

Other

None

Adjourn

Brad Geiger moves to adjourn the meeting. Caryn Becker seconds. All ayes. Motion passes to adjourn the meeting at 8:10 pm.