



Long Range Planning Committee
Wednesday, March 2nd, 2016
Meeting Minutes

Voting Members

]	Caryn Becker	X	Brad Geiger			
X	Katie Fox	X	Cindy Barnard			
X	Gail Feeder	X	Stephanie Stanley			
X	Todd Warnke]	Rudy Lukez			
]	Karen Zimmerman					
X	Kay Dry					

Non-Voting Members

X	Richard Cosgrove	X	Shavon Caldwell	X	Thomas Tsai]	Thomas McMillen
X	Kurt Wolter	X	Meghann Silverthorn				

Chris Pratt and Sandra Brownrigg of the DAC and Board of Education member Wendy Vogel were also in attendance

X indicates attendance,] = notification, ⊗ = no notification

Call to Order: Long Range Planning Committee Chair Todd Warnke called the meeting to order at 6:15 p.m.

Approval of February 3, 2016 Minutes: LRPC Chair Todd Warnke asked for any objections or additions to the February LRPC meeting minutes. None were made. Brad Geiger moved to approve the February minutes. Stephanie Stanley seconded. Motion passed.

North Terminal History and Introduction:

Rich Cosgrove, Director of Planning & Construction gave a history of the DCSD North Terminal facility. Donna Gratio, Director of Transportation gave the group an overview of the facility and the daily operations that occur at the North Terminal. Rich Cosgrove briefed the group that a mechanic’s bay is currently needed at this location and will be constructed in the near future. He also briefed the group that a higher capacity terminal will be needed in the North Planning area (primarily due to the growth projected from the Sterling Ranch development) and that it is one of staff’s goals to develop a Master Plan outlining projected growth in support services and support services facility needs.

Capacity Analysis and Review:

Rich Cosgrove, Director of Planning & Construction updated the group on the status on current school capacities and capacity recommendations for the 2016-17 school year and 2020 new construction/capacity recommendations in the current Master Capital Plan. Recommendations for capacity relief for Elementary facilities in the Meadows (specifically Clear Sky Elementary) are still pending. The following items were noted and discussed by LRPC members and staff:

- o LRPC can make a motion to present capacity data and capacity relief options for this area to the Board of Education
- o The committee can create an ad hoc subcommittee to research programming and capacity needs for this area
- o Any recommendations made can be contingent on community feedback
- o Recommendation can be comprised of a short term and long term solution
- o The committee needs more information in order to actively review the pros and cons of capacity relief options
- o The committee needs input from PK-12 and the Clear Sky Principal to accurately assess programming and calendar related capacity relief options

Thomas Tsai, Chief Operating Office offered to coordinate with PK-12 to gather their input and perhaps attend the next meeting to discuss this agenda item. Stephanie Stanley volunteered to meet with the Principal at Clear Sky Elementary and report back to the group. Shavon Caldwell, Planning Manager volunteered to provide the group with additional enrollment and capacity data for the Castle View feeder and West Planning Area.

MCP Outreach:

Todd Warnke, LRPC Chair briefed the group on the MCP outreach and engagement progress. He noted that staff is continuing to reach out to and schedule presentations with groups that they can meet with during business hours. He noted that beyond that, staff is currently at

capacity and that if additional outreach is to occur, LRPC needs to assist in organizing and driving that effort. The following items were noted by committee members and staff:

- The DAC outreach/forum was very well done. LRPC could model their efforts off this and coordinate with the DAC in setting up outreach events.
- Have heard feedback that there has not been follow up on outreach done in the past. As a group, the LRPC needs to strive to continually communicate and follow up on issues discussed during last year's effort. Need to provide a continuous, steady form of engagement.
- The LRPC is not currently staffed to take this on. The committee needs to focus on addressing membership before this can be considered

LRPC Membership:

Shavon Caldwell, Planning Manager for Planning and Construction, informed the group that there are currently four interested candidates that have been contacted and are being scheduled for interviews. She also briefed the group that staff is continuing to work on actively recruiting members and requested that current members continue to spread the word that we are looking for members. The following items were noted and discussed by the committee and staff:

- The committee requests to continue to be informed on the status of recruitment efforts
- The need for LRPC members has been announced at the last FOC meeting. This should also be announced to Principals and site leadership at the schools so they can help us recruit.
- The increased rigor of the questions and process may be scaring people off. The committee should consider simplifying the process
- Interviews of applicants and interested members need to be scheduled immediately
- A simple flyer with LRPC member testimony and a video PSA on the website would be very effective in recruiting members

Shavon Caldwell, Planning Manager noted that she would schedule interviews immediately and offered to coordinate the creation of a recruitment flyer that can be distributed by LRPC members. Sandra Brownrigg offered to coordinate an announcement in Principals Notes. Katie Fox volunteered to work with staff on continuing with recruitment efforts.

Student Involvement:

Brad Geiger, LRPC member, presented draft updates to the LRPC bylaws that would allow students to serve as a non-voting member on the Long Range Planning Committee. The following suggestions were made by committee members and staff regarding this agenda item and the bylaws draft language:

- Don't limit the position to Junior or Senior status
- It may be worth coordinating with PK-12 to develop internship credits for this
- Don't make a long term commitment mandatory. High school students probably cannot make this type of long term commitment. Would recommend amend language to say 1 year term

Brad Geiger moved to approve the requested changes. Katie Fox seconded. All ayes. Motion passed.

Student Involvement:

Stephanie Stanley briefed the group on the progress of FOC agenda items. She noted that the group reviewed the state of the state and 2nd quarter financial report at the last meeting. She also notified everyone that the FOC may be presenting capital funding strategies to the Board of Education at their April 5th working session.

Other:

A request was made recently by a member of the public for a roll call vote on an LRPC agenda item. Todd Warnke, LRPC chair noted that a roll call vote was not called for and therefore not recorded in the minutes. The committee discussed the process for responding to these requests for information moving forward. It was decided that all requests for information such as these should be directed to staff and the LRPC Chair.

Board of Education Capital Update:

Board of Education President, Meghann Silverthorn briefed the committee on two items, 1.) The STEM High and Academy K-5 expansion plan and public hearing and 2.) The BoE Working Session scheduled for April 5, 2016. President Silverthorn noted that STEM would be presenting at the March Board of Education meeting and that a decision regarding the approval or denial of the planned expansion would be made at that time. She reminded the committee that the opportunity for public comment would be made available. Director Silverthorn informed the group that the FOC would indeed be presenting capital funding options to the Board of Education at the April 5th working session. She noted that there was still room on the agenda if the LRPC and/or staff would like to present any items at that time.

Adjourn: Stephanie Stanley moved to adjourn the meeting. Brad Geiger seconded. Motion passed unanimously. Meeting adjourned at 8:05 pm.