



Long Range Planning Committee
Wednesday, January 7th, 2015
Meeting Minutes

Voting Members

Ⓜ	Jeffrey Rudolph	x	Zeke Lynch	x	Stephanie Stanley	x	Todd Warnke
x	Matthew Rogers	Ⓜ	Kay Dry	Ⓜ	Bryant Doyle	x	Caryn Becker
Ⓜ	Katie Fox	x	Caryn Becker	x	Michael Maloney		
x	Gail Feeder	x	Brad Geiger	x	Laura Lamb		
x	Dilpreet Jammu	x	Cindy Barnard	x	Cassie Meyers		
x	Karen Zimmerman	Ⓜ	Shelyce Foster	x	Rudy Lukez		

Non-Voting Members

Ⓜ	Richard Cosgrove	x	Shavon Caldwell	x	Thomas Tsai	x	Kurt Wolter
x	Kevin Larsen	Ⓜ	Thomas Mc Millen				

X indicates attendance, Ⓜ = notification, ⊗ = no notification

Call to Order: Long Range Planning Committee Chair Todd Warnke called the meeting to order at 7:00 p.m. in the Board Room

Approval of Minutes: Todd Warnke asked for any objections or additions to the December 3rd, 2014 minutes. Brad Geiger moved to pass the December 3rd minutes. Stephanie Stanley seconded. Motion passed.

LRPC Membership: Todd Warnke noted that we now have 3 LRPC positions vacant; including one position in the Mountain Vista HS feeder, one position in the Castle View HS feeder, and one At Large position. It was also noted that the LRPC Interview Subcommittee decided to re-advertise and hold interviews for these positions in the near future.

MCP Community Outreach:

SAC Presentations Recap-LRPC members who have presented to SACs gave a summary of their progress. The following was noted by LRPC members:

- Highlands Ranch Feeder (Zeke and Kay)-4 of 8 SACs complete. 3 to be scheduled. 1 declined offer.
- Mountain Vista Feeder (Brad Geiger)-3 SACs set up in upcoming 3 weeks. 3 need to be set up. In line to complete by end of February deadline. Caryn Becker will be helping Brad in light of John Monark's resignation
- Thunder Ridge Feeder (Stephanie Stanley and Bryant Doyle)-3 complete. 3 more scheduled for upcoming weeks.
- Castle View Feeder (Michael Maloney)-no presentations scheduled yet. Will need assistance in light of Jeffrey's absence.
- Charters (Rudy Lukez and Todd Warnkey)-no presentations completed yet.
- Ponderosa Feeder (Karen Zimmerman and Jammu Dilpreet)-All SACs complete.
- Douglas County Feeder (Laura Lamb and Cassi Meyers)-On schedule to complete every SAC except for Cherry Valley.
- Legend Feeder (Katie Fox and Gail Feeder)-Frontier Valley and Cimarron scheduled for February. Will need to coordinate to verify status of others.
- Chaparral Feeder (Matt Rogers)-Chaparral will be complete by end of February

Todd reminded LRPC members that all SACs should be completed by the end of February and all feedback and sign in sheets should be turned into Shavon (DCSD Planning Manager) by the first week of March at the latest.

Scheduled Staff-Led Presentations Update:

Rich Cosgrove and Shavon Caldwell gave an update on the Town Halls being held and the presentation being scheduled with various community and municipal organizations. In addition to the 12 Town Halls scheduled, staff has also presented to or will be presenting to the following groups:

- Douglas County Board of County Commissioners
- Highlands Ranch Metro District
- Denver Realtors Association
- City of Lone Tree City Council
- Town of Castle Rock Town Council
- Douglas County Democratic Party
- Douglas County Senior Council
- Developer and Homebuilder Luncheon (currently being scheduled)
- HOA Luncheon (currently being scheduled)

Staff also updated LRPC on how the outreach effort has been advertised to date. This includes:

- Mailed out postcards to about 900 contacts on stakeholder list (Ec Dev, Chambers, Church, HOAs, Metro Districts, Municipalities, Political Orgs, Real Estate and Development Community, Senior Centers, Service Orgs)
- Dropped off postcards and flyers at Recreation Centers, Civic Centers, Libraries, DCSD Schools and Facilities, and largest DC apartment complexes
- Created website for outreach effort
- Continual notifications posted in DCSD internal newsletters
- E-mail blasts, social media, etc.
- Public Information Officer network request

The following suggestions were made by LRPC members on how to reach the community more effectively:

- Repost on any FB pages/groups you manage
- Post on each individual school site as well as DCSD main website
- Present to Windcrest in Highlands Ranch
- Present to Town of Castle Rock Chamber of Commerce
- Invite the media to Town Halls
- Create additional educational videos and similar media for website (potentially organize and hold this as a student competition)

2015-16 Projections:

Staff reviewed the 2015-16 projected student enrollments with LRPC members. The Planning & Construction staff is currently working with Principals and the DOSs to review these numbers and allocate site based budgets based on these numbers. This is done through a Principal questionnaire which is then approved by the DOS. The following questions and requests were brought up by LRPC members to review at next month's meeting:

- Where are anomalies based on percentage of variance?
- What are the problems of over/under enrollment?
- Are we accounting for different types of multi-family housing in our student generation rates?

Other:

Meeting cancellation/attendance notification process:

LRPC members discussed the type of notification process that should be used if members cannot attend meetings. It was decided that LRPC members can e-mail or call Shavon Caldwell if they are unable to attend. If meetings are cancelled members will be notified via e-mail and/or phone.

Meeting location/scheduling:

LRPC discussed possibility of meeting at another school or facility for March's meeting. It was decided that Shavon will schedule March's meeting at the North Terminal.

Adjournment:Todd Warnke moved and Rudy Lukez seconded. Motion passed unanimously. Meeting adjourned at 8:30 pm