



**District Accountability Committee  
Special Work Session: UIP  
(Unified Improvement Planning)**

**January 30, 2018**

6:30 p.m. – 8:30 p.m.

Wilcox Building: Board of Education Room

### Agenda

Time	Topic	Facilitator
6:30	Pledge of Allegiance	
6:30	<b>Introductions (5 minutes)</b> <b>Meeting Logistics (5 minutes)</b> <ul style="list-style-type: none"> <li>Roll Call/Confirm Quorum (Majority of Existing Members)</li> </ul>	<b>Brandi Buttica</b> <b>Melissa Bergfalk</b>
6:40	<b>UIP (Unified Improvement Planning) Work Session (90 minutes)</b> CRS 22-11-302 (1)(b)	<b>Matt Reynolds</b> <b>Chief Assessment and Data Officer</b>
8:05	<b>UIP Committee Guide (15 minutes)</b>	<b>Melody Joy Fields</b>
8:25	<b>Open Discussion (10 minutes)</b> Interactive Conversation to Gather Feedback, Input for Future Meetings	<b>Brandi Buttica</b>

Level of Engagement
<b>Report:</b> Contains handouts/visual presentation. No questions from DAC or audience. <b>Update:</b> Update/Presentation. No questions from DAC or audience. <b>Presentation:</b> Contains handouts/visual presentation. Timed dialogue and questions from DAC and/or audience. <b>Guided Discussion:</b> Handouts and visual presentation with dialogue. Or dialogue only. <b>Open Discussion:</b> Open dialogue with question/answer.

<b>Communication</b>
DCSD DAC E-Mail Address: <a href="mailto:dac@dcsdk12.org">dac@dcsdk12.org</a>
For further information contact DAC Chair Brandi Buttica at <a href="mailto:bsbsmiles@gmail.com">bsbsmiles@gmail.com</a>
Agendas, minutes, handouts can be found at <a href="http://www.dcsdk12.org/district-accountability-committee">www.dcsdk12.org/district-accountability-committee</a>

DAC Meeting Dates		
<ul style="list-style-type: none"> <li>• August 8</li> <li>• September 12</li> <li>• October 10 Cancelled</li> <li>• October 26 Fall Forum</li> <li>• Fall Forum</li> <li>• November 14 Rescheduled to November 16</li> </ul>	<ul style="list-style-type: none"> <li>• December 12 Rescheduled to December 5</li> <li>• January 9</li> <li>• January 30 Special Session: UIP</li> <li>• February 13 Cancelled</li> <li>• February 13 Winter Forum at Mesa MS</li> <li>• March 13</li> </ul>	<ul style="list-style-type: none"> <li>• April 10 at Arrowwood Elem</li> <li>• May 8</li> <li>• June 12</li> <li>• July (No meeting)</li> </ul>
<i>*Note: Meeting dates are subject to change</i>		

DAC Purpose
<p>In Colorado, it is a statutory requirement for every school district to have a District Accountability Committee (DAC). DAC is made up of parents, teachers, DCSD staff, and community members and serves in an advisory capacity to the Douglas County School District Board of Education. DAC meets monthly throughout the year and makes recommendations to the Board regarding spending district money, charter school applications, improvement plans and parent engagement plans. DAC members also make recommendations for areas and issues for study, as well as teacher and principal assessment tools.</p> <p>DAC values ongoing feedback from each school's School Accountability Committee (SAC) and provides training and information SACs can share with each school community.</p>

<b>DCSD DAC Membership</b>	Members				
	<ul style="list-style-type: none"> <li>• DAC shall have a minimum of 11 and no more than 13 voting members <ul style="list-style-type: none"> <li>▪ 6 parents of students enrolled in DCSD, at least 1 of whom is the parent of a child in a charter school</li> <li>▪ 2 teachers employed by DCSD: 1 from elementary level and 1 from the secondary level</li> <li>▪ 1 school administrator</li> <li>▪ 1 person who is involved in business in the community within DCSD boundaries</li> </ul> </li> </ul>				
	Term of Members				
	<ul style="list-style-type: none"> <li>• Members serve a 3-year term to commence June 30 of a school year</li> <li>• No member shall serve more than two consecutive full terms, plus any balance on an unexpired vacancy</li> </ul>				
Name	Term	Appointment Voting	Name	Term	Appointment Non-Voting
Melissa Bergfalk	6/2018	Recorder and Voting Secondary Teacher	Steve Cook	No Term	Non-Voting Staff Liaison
Irene Boriscov	6/2020	Voting Parent	Ted Knight	No Term	Non-Voting Staff Liaison
Brandi Buttica	6/2020	Chair & Voting Parent	Kevin Leung	No Term	Non-Voting BoE Liaison
Marco Fields	6/2018	Voting Parent	Wendy Vogel	No Term	Non-Voting BoE Liaison
Melody Fields	6/2019	Co-Vice Chair & Voting Parent			
Heather Graves	6/2018	Voting Community Member			
Mario Harding	6/2018	Voting Parent			
Mark Harrell	6/2020	Voting Principal			
Andy Jones	6/2020	Voting Parent			
Jean Medberry	6/2018	Charter Voting Parent			
Chris Pratt	6/2018	Co-Vice Chair & Voting Parent			
Matt Rogers	6/2019	Voting Elementary Teacher			
Chester Shaw	6/2020	Voting Parent			
Vacant Position	6/2018	Voting Parent			
Vacant Position	6/2020	Voting Charter Parent			