

**DAC / District Accountability Committee  
Meeting Minutes**

Date: August 12, 2014

Wilcox Building, Board of Education Room  
6:30 PM – 8:30 PM

**Call to Order and Roll Call:**

Becky Barnes, Chair/Parent Member  
Jean Medberry, Vice-Chair/Parent Member  
Barb Cousins, Recorder/ Parent Member  
Brandy Nath, Voting Teacher Member  
Michael Holmes, Parent member  
Mark Harrell, Franktown Elementary school principal  
Becky Takeda-Tinker, Parent Member  
Ron Booth, Voting Community Member  
Sandra Brownrigg, Parent Member  
Chris Cingrani, Parent Member  
Brian Wetterling, Parent Member  
Judi Reynolds, DCSD Board of Education Representative  
Meghann Silverthorn, DCSD Board of Education Representative  
Kathy Brown, DCSD School & Community Partnership Coordinator  
Ted Knight, DCSD Assistant Superintendent, Elementary Education  
Steve Cook, DCSD Assistant Superintendent, Secondary Education  
*Absent*  
Chad Timkin, Parent Member

**General Meeting:**

1. Roll call by recorder and confirmation of quorum. The May 2014 meeting minutes were approved with no changes. They will get posted onto the DCSD DAC website page by Dorinda within a day or two of the meeting.
2. The DAC meeting schedule for the year was provided and is also on the website.
3. Becky is suggesting that the SACs elect their officers in May and not October. She awaits a reply and comments from Rob Ross, school district attorney.
4. Becky awaits further by-law changes from CODOE.
5. DAC officer selection – was done at the meeting for the 2014/15 school year. Chris Cingrani, President; Barb Cousins, VP; Sharon Brownrigg, recorder/ website (we do not have access to the website and have to go thru Dorinda).

6. CITE / Continuous Improvement of Teacher Effectiveness / teacher evaluation system Update – by Dr. Steve Cook & Ted Knight – The district is revising or creating a total of 26 rubrics for its staff evaluations. The revisions were made based on staff feedback. A group of 40x met for almost a day and systematically went thru the documents. Revisions for 16 of these rubrics were presented for DAC approval and then a final BOE approval for their implementation. There were also other internal district layers of approval prior to the DAC presentation. They are for this school year and subject to additional feedback and then revision for next year. All target groups were represented at the work session. The presentation is on the DAC website page and the link is: <https://www.dcsdk12.org/world-class-education/gvcs>.

7. ***Questions & comments included:***

- Are the relationships with students addressed? Yes
- Did the revisions include staff specific for each rubric? Yes
- Are the relationships with parents addressed? Yes
- It was suggested that Kathy Brown be on the agenda in a future DAC meeting based on the prior questions about parents and students / surveys, etc.
- What are “world class outcomes”? Ted spent time explaining and it is now on the district website.
- Barb stated there were good examples and a good explanation of world class outcomes in a recent Parade Magazine article; link: <http://parade.condenast.com/322385/elizabethgreen/how-to-build-a-better-teacher/>.
- Are standardized tests part of the evaluation process? No, at least not this year for both the district and CO BOE/ all districts.
- It was stated that CO BOE had approved the prior version and if we don’t approve this version, it will revert to the old one, which was already approved!
- It was stated by one SAC member that she thought it was good overall; struggled with the variables within grades especially at the elementary level; also, how do you evaluate if a person is doing more than one job at the same time?
- SAC audience member – will last year’s collection of evidence translate to this year’s body of evidence? Yes, for future planning purposes but cannot directly be used again.

*The goal of the next SAC discussion will be to take the evaluations from concept to process.*

Jean motioned to accept the revised CITE rubrics for 16x of the 26x and Ron seconded the motion. All votes were in favor and none opposed.

8. LEAD update - by Dr. Steve Cook – very little discussion here. There are no significant changes and it is on the agenda for those schools that did not make recommendations last year.

9. Jean recommended a way to boost possible SAC membership and awareness is to market to the kindergarten parents. Steve told the group that yes that was one of the ideas in a set of docs to be sent to all school principals soon: 1. SAC Best Practices & 2. SAC minimum requirements. The document is now out to principals, as of August 22<sup>nd</sup>, and the link is: [SAC Best Practices and Guidelines](#). It is a link under SAC resources on the district DAC website.

The meeting was adjourned at approximately 8:30 pm.

*Barb Cousins Recorder.*

**Handouts at meeting:**

- ✓ Agenda
- ✓ Calendar for 2014-15 DAC meetings
- ✓ CITE 2013
- ✓ CITE 2014-15 Draft
- ✓ CITE 3.0 Draft 14-15 Significant Changes
- ✓ PowerPoint by Dr. Steve Cook (not paper version)

8/12/14