

**FISCAL OVERSIGHT COMMITTEE (FOC) MEETING
THURSDAY, October 13, 2016 - 6:00 to 8:00pm
MINUTES OF MEETING**

In attendance: Justin Carter Bonnie Betz
Jack Christensen Scott Smith
Dilpreet Jammu Jana Schleusner
Kerrie Riker-Keller Judi Reynolds
Dave Usechek Joann Lee

Absent: Ryc Brownrigg Denise Schuh
Sandra Brownrigg Phil Smith
John Groom Stephanie Stanley

Guest: LeeAnn Westfall, Operations Manager, Sustainability and Energy
Rich Cosgrove, Director, Construction
Matt Van Deusen, Interim Chief Operating Officer
John Zimmerman, Director, Risk Management
Director Wendy Vogel, Board of Education
Director Anne-Marie Lemieux, Board of Education
Kati Knisley, LRPC member

I. Information Item I

- **Energy Performance Contract Proposal** – LeeAnn Westfall, Operations Manager, Sustainability and Energy – Ms. Westfall discussed the proposal of a Phase III Energy Performance Contract. A high level overview was discussed. The FOC members will discuss with possible action at the November 10, 2016 meeting.

II. Announcements: Chair Kerrie Riker-Keller announced the resignation of Stephanie Stanley. Her replacement for the LRPC liaison is Kati Knisley.

III. Information Item II/Reports

- a) **Risk Management Review** – John Zimmerman, Director, Risk Management, discussed a high level overview of his program.
- b) **Committee Reports:**
 - **BoE Update** – BoE Liaison, Judi Reynolds
 - i. Update on BoE Interviews for District E – The Board of Education held interviews for five candidates with the last final interview being held at the October 18, 2016 meeting. The final candidate will be voted on at the Oct. 18th Board meeting.
 - **LRPC Update** – LRPC Representative, Kati Knisley – Ms. Knisley gave a brief overview of her professional background. The LRPC is organizing a community outreach and is asking for FOC assistance.
 - **DAC Update** – Chair, Kerrie Riker-Keller – In the absence of Ms. Brownrigg, Ms. Keller reminded the committee of the upcoming Annual Winter Forum to be held on October 25, 2016, 6:00 p.m. to 9:00 p.m. at Castle Rock Middle School.
- c) **InspirED Overview** – CFO, Bonnie Betz gave a brief InspirED presentation to the committee.
- d) **State of the State:** Director of Budget, Scott Smith - The September Revenue Forecast for the State of Colorado indicated that the State may have to cut its budget as tax revenues are lower than expected. The potential impact to K12 funding will be more clear when the Governor releases his budget request during the first half of November.

e) **District Issues and Concerns**

- DCSD Nutrition Services Catering – Deferred to the November 10, 2016 meeting.

IV. Action Items/Discussion Items

a) **Adoption of Minutes of September 15, 2016** – Dave Usechek moved and Justin Carter seconded that the minutes of September 15, 2016 be approved. The motion passed.

b) **Bylaws Review**

- Membership
- Director District or Region
- Agenda Setting Participation
- Standing Subcommittee's

A brief discussion regarding each topic ensued. Action to this agenda item was deferred until the November 10, 2016 FOC meeting.

V. Information Item III

- FOC Meeting Conduction – Discussion was held with FOC members, no staff nor BoE Directors were present.

VI. Public Participation – None

VII. Future Agenda Items

The committee was asked if they would like any items put on the agenda for future discussion.

The following items were listed:

- Bylaws Review
- Energy Audit Contract Proposal
- Site Based Budget Update
- Schedule Erin Kane, November 10, 2016 meeting
- Revisit FOC Membership in January 2017

Meeting Adjourned: The meeting was adjourned at 8:50 p.m.