

**FISCAL OVERSIGHT COMMITTEE (FOC) MEETING**  
**THURSDAY, January 12, 2017 - 6:30 to 8:00pm**  
**MINUTES OF MEETING**

**In attendance:**

Sandra Brownrigg, DAC	Phil Smith
Justin Carter	Dave Usechek
Jack Christensen	Bonnie Betz
John Groom	Scott Smith
Dilpreet Jammu	Jana Schleusner
Kerrie Riker-Keller	Judi Reynolds
Kati Knisley, LRPC	Joann Lee

**Absent:** None

**Guest:**

Sasha Franger, Community Member  
John Freeman, Community Member  
Lisa Gillette, Community Member  
Tim Krug, Community Member  
Steve Peck, Board of Education Director  
Brad Geiger, LRPC Chair

**I. Information Item I**

- Master Capital Plan and Outreach Presentation – LRPC/FOC member, Kati Knisley and LRPC Chair, Brad Geiger presented a high level presentation regarding the District’s capital needs and direction of the community outreach. There is an increase in dollar amount needed this year compared to last year when the FOC made financing recommendations. The LRPC will provide new data for the explanation on the increase. A brief discussion ensued.

**II. Announcements:**

- Chair Riker-Keller congratulated the Budget team for the meritorious budget award from the Association of School Business Officials International for the FY 2016-2017 budget book.

**III. Action Items/Discussion Items**

- a) **Adoption of Minutes of December 8, 2016** – John Groom moved and Phil Smith seconded that the minutes of December 8, 2016 be approved. The motion passed.
- b) **Bylaw Changes** – John Groom moved to approve the revision to the FOC bylaws and Dave Usechek seconded. The motion passed. The revised bylaws will go before the BOE on February 21, 2017.
- c) **Interview Committee** – Chair, Kerrie Riker-Keller requested volunteers for the interview panel for new FOC candidates. Phil Smith will head the committee, with John Groom and Dave Usechek volunteering. Chair Kerrie Riker-Keller may also participate but due to her knowing a couple of the candidates, she will not head the committee.

**IV. Information Item II/Reports**

- a) **Board Resolution to the Retention Rider** - On September 20, 2016, the BOE unanimously passed a resolution calling for staff to explore viable options for a retention bonus. CFO Betz will report on this topic at the January 17, 2017 BOE meeting. This agenda item is for discussion only.

b) **District Issues and Concerns**

- PDPA Issue – During the FY 2015-2016 audit, staff was notified by the auditor, that the financial institution used for the District’s Self Insured Medical Fund was non-PDPA authorized. Allegiance has agreed to make this account a pre-paid account instead of a cash account. Once this account is closed, the District will be back in compliance. Also, at the December 13, 2016 Board meeting, questions regarding large variances were posed to Audit Partner, Kevin Smith, RSL LLC. As a reminder, the external auditor only audit actuals not budget or variance columns.
- CDE FY 2016-2017 Student Count Audit - CDE will begin the FY 2016-2017 student count audit in a couple weeks.

V. **Public Participation** – None

VI. **Future Agenda Items**

The committee was asked if they would like any items put on the agenda for future discussion.

The following items were listed:

- DAC Overview (in March)
- PPR Funding for Charter Schools (in March)
- Site Based Budget Update
- Board Resolution to the Retention Rider

**Meeting Adjourned:** The meeting was adjourned at 8:05 p.m.